

**POCA WONG SIU CHING SECONDARY SCHOOL**

**Proposed Plan for the use of Career and Life Planning Grant (2014/15)**

Strategy/work	Schedule	Criteria of success	Means of evaluation	Person in charge	Proposed Budget (\$461,915) (CLP Grant)
1. To empower and enhance the capacity of the teaching team for life planning education	All over the year	70% of career teachers feel satisfied with the teaching staff and courses	Career teachers' observation	Ms. Kwong YL Mr. Tam ST	Employment of a Teaching Assistant for assisting CLP related duties like providing careers counseling to students so as to relieve the workload of careers teachers (including MPF) $\$13,000 \times 12 \text{ months} \times (1.05) = \$163,800$ Training or Courses for the enhancement of CLP concept for careers team $\$10,000$ JUPAS 全攻略(Ming Pao): $\$95 \times 15 \text{ Ts} = \$1,425$ <b>Sub-total: \$175,225</b>
2. To enrich school-based career-related learning beyond classroom by a) financing needy students' participation in career exploration; b) engaging authentic experts, business people and alumni to help students gaining relevant learning and working experience	All over the year	70% of students feel they are better equipped for their life planning	Survey, Teachers' observation	Ms. Kwong YL Mr. Tam ST	Study Tour in Guangzhou (F5) \$36,000 Study Tour in Taiwan (F4-F5): \$60,000 (Needy students, including those with mediocre results and strong interest to study in Taiwan, will be selected; Sharing activities are compulsory for participants to help disseminate study pathway information to whole school) Travel allowance for visits to universities and colleges \$10,000 Travel allowance for visits to expo, exhibitions workshops and work places \$10,000 Tentative leadership training workshops/courses/camps for prefects, careers prefects, student counselors \$30,000 Tentative taster programmes/Camps/Courses organized by universities, colleges, EDB (e.g. THEI)\$10,000 Hok Yau Club Workshops (F.4-6) \$35,000

					St. James' Settlement: Career Live (F.4) \$10,440 Upper Iowa University: Interview Preparation Workshops (F.6) \$10,000 Tentative workshops for career development \$10,000 Careers Talk by HK Professionals and Senior Executives Association \$2,000 Tentative talks about study and work \$10,000 <b>Sub-total: \$233,440</b>
3. To provide teaching aids of life planning education	All over the year	70% of students feel the teaching aids useful for life planning	Survey, Teachers' observation	Ms. Kwong YL Mr. Tam ST	Careers Interest Inventory (F.6) \$3,000 JUPAS 全攻略(Ming Pao) (F.5,6) \$95 x 360 Ss \$34,200 'Career Mapping' (F.4): \$27 x 150 Ss \$4,050 'Career Mapping' cards (F.4): \$25 x 40 sets \$1,000 School-based 成長記錄冊 (F.1,2,3) (\$8 x 150 students x 3 forms) \$3,600 'Dream-crafters' (F.2): \$150 x 10 sets \$1,500 Careers Reference books \$2,000 <b>Sub-total: \$49,350</b>
4. To facilitate daily operation of life planning education	All over the year		Survey, Teachers' observation	Ms. Kwong YL Mr. Tam ST	HK Asso of Careers Masters and Guidance Masters annual membership fee \$400 Operation for Careers Centre and prefects \$1,000 Operation for careers activities \$2,000 Lorry for picking up pamphlets from organization \$500 <b>Sub-total: \$3,900</b>
					<b>Total: \$461,915</b>