

18th February, 2020

Dear Parents/Guardians,

Arrangements for Deferral of Class Resumption

Due to the development of the virus outbreak, the Education Bureau (EDB) has announced on February 13 for further deferral of class resumption to March 16 the earliest. The following measures have been implemented.

1. Assess to Personal Lockers

Due to the deferral of class resumption, the school understands the demand of students to collect their books and personal items for home-based learning. To eliminate chances of cross infection, please note that classrooms will be open **from 9am to noon, February 19-21, for 3 days only**. Students are advised to take ALL their belongings. From February 24 onwards, the school will temporary deny all access to all classrooms until further notice.

Students who wish to return should perform the followings:

- No travel history to mainland or other areas with coronavirus outbreak for the past 14 days.
- Wear a mask at all times.
- Wear proper school uniform (including P.E uniform).
- Register at the reception, have body temperature taken, wash hands and wait for teachers' instructions.

2. Online Learning and Assignment Arrangements

During the class suspension period, the school optimises the use of different modes of learning to maintain students' motivation and interest. Students should pay attention to the online resources provided and make good use of the time at home to broaden reading varieties to achieve the goal of 'suspending classes without suspending learning'. Parents should remind students of their responsibility to check their e-class accounts and other communication platforms regularly to ensure all requirements from their subject teachers have been met.

During the suspension period, the requirements for homework are no different from any normal school day. **Starting from February 24 (Mon)**, any homework deadlines (set previously or in the future) for February 24 or afterwards will be subjected to regulations from the disciplinary unit. Students who fail to hand-in their homework according to their teachers' requirements will receive penalties as normal.

If students have any difficulties in the submission of homework, please inform their subject teachers with sufficient time of notice before the deadline so that the school can provide necessary assistance.

3. Distribution of First Term Report Cards

The S1 - S5 Parents Day originally scheduled in early February was cancelled. A digital version of the report cards will be distributed through the school's website, Aerodrive (same login password as e-class), on **February 25 (Tue)**. Please be aware that class teachers will discuss the overall performance as well as the well-beings of students during the suspension period with parents/guardians through the phone from **February 26 (Wed) to March 3 (Tue)**.

4. F.6 Mock Exam and DSE Preparations

Although the EDB has yet to announce the final decision for the coming DSE arrangements, the school has decided to cancel all remaining mock examinations. Question papers and answers will be uploaded through the e-class for self-practise. For mock examination subjects that were taken before the Chinese New Year holidays, the marked examination papers will be uploaded for students' review **by February 28 (Fri)**.

If the EDB does not announce for a deferral to the up-coming DSE, the class resumption date (i.e. March 16) is only around 10 days from the original DSE start date (ie. March 27). Therefore, all S6 students should seize the time during this suspension period, concentrate on your efforts and work hard for the exam.

Subject teachers will be available to provide learning support and assistance to students through possible means. The school will also launch specific measures to support S6 students to cope with any further arrangements announced by the EDB and the Hong Kong Examination and Assessment Authority.

Students are reminded to pay close attention to any latest news released on e-class. Parents should remind students not to travel outside Hong Kong during the examination period to maintain good health and compliance with the infection prevention measures set forth by the Examination Authority.

Thank you for your kind attention.

POCA Wong Siu Ching Secondary School