Po On Commercial Association Wong Siu Ching Secondary School

Plan on the Use of Capacity Enhancement Grant (2026-2027)

Our School has read and understands the ground rules and procedures in the utilization of the Capacity Enhancement Grant (CEG).

The following plan on the use of the CEG is drawn up after full consultation with teachers:

Item	Details	Time Frame	Budget	Evaluation Criteria (indicator)	Responsible Party
To relieve teachers' workload so that teachers can concentrate on Curriculum development	To employ a teaching assistant to provide support to teachers	September 2026 to August 2027	Salary of a teaching assistant for one year (including employer's MPF contribution): HK$ 242,109	● Teacher Appraisal ● Subject meeting to evaluate the performance of the teaching assistant	Mr. Tam ST